

Classification and Job Evaluation Specialist

The Saskatchewan Association of Health Organizations Inc. (SAHO) is a non-profit, non-government association which provides services to Health Sector Employers throughout the province.

As the designated employers' bargaining agent for health sector employers, SAHO leads collective bargaining and interpretation, arbitrations, classification, job evaluation, data analytics and compensation services through representation of provincial health sector employers.

The Saskatchewan Association of Health Organizations Inc. (SAHO) requires a full-time Specialist in the Classification and Job Evaluation department. This position reports to the Director, Classification and Job Evaluation.

The Specialist is responsible for collecting, analyzing and evaluating position data necessary for applying the Classification and Job Evaluation plans. The Specialist is also responsible for providing professional, technical and functional guidance to unions and employers in the application, implementation and maintenance of job evaluation methodologies and programs.

This ideal candidate will possess:

- A degree in Business Administration or Human Resource Management with two years' experience, including one year in the field of job evaluation.
- Knowledge of the healthcare system in Saskatchewan.
- Exemplary written skills to articulate clear and concise concepts.
- The ability to collaborate and partner with a wide variety of stakeholders through respectful and professional interactions with Unions and Employer representatives.
- Demonstrated strong interpersonal and communication skills with a strong commitment to working in a team-based environment.

This position is classified at pay band 4 with a salary range from \$69,051 - \$89,766 annually plus a comprehensive benefits package.

Please apply in confidence by **March 7, 2026**, to Heather Whiting, at **heather.whiting@saho.ca**.

Prior to being offered the position with SAHO, the selected candidate will be required to complete a criminal record check.

Thank you to all applicants for your interest in SAHO. We will contact only those selected for an interview.